

Aultbea Hall Management Committee

Tuesday 9 December 2025

19.00 hrs.

- I. Andy welcomed everyone to the meeting.
- II. Attendees: Andy (Chair); Colin; Joyce; Pauline; Kerry Ann; Bruce; Fee; Jean; Heather (Zoom); Amelia; Mel.
Apologies: Jen.
- III. **Existing Business**
 - a) Financial Position - Bruce had circulated the financial figures to end November 2025. He summarised the past month's income and expenditure details. The prize money for the Village Halls Inspiration Award had boosted the bank balance.
 - b) Funding Application Opportunities - Pauline is exploring potential funders for Phase IV - the Stage reinstatement.
 - c) Village Halls Inspiration Award update - We have had some good print and social media publicity and Pauline has contributed to a podcast recording for the Award.
 - d) Minor works - No significant additional costs are anticipated in the near future.
 - e) Ongoing Works -
Don has done a sterling job on the painting of the Hall ceiling, now completed, Pauline has done some remedial painting of the stage walls and Colin has put a coat on the passage floor.
Roddy has now given us a quotation for a full replacement of the rotten metal sheeting on the vertical section of the roof with a view to undertaking the work in late spring.
The curtain poles have been fitted and it is intended to put up the curtains, which have now arrived, in the very near future.
Pauline is liaising with a group of interested members of the community, including Dennis Keogh from Gairloch Hall, to scope the Stage reinstatement Phase IV project and is seeking technical advice more widely.
It was agreed that Bruce should dispose of any rusted / ripped chairs ongoing.
 - f) Licenses - The Occasional Liquor Licence for the Hogmanay Dance has been approved. Heather is the nominated person for the event. At the moment, no other committee member has offered to become an additional Personal Licence holder but we can ask others in the community who may have an interest.
It was agreed that we should add an additional clause to our Conditions of Let to ensure that the committee is informed in advance of any intended booking which includes an external application for an Occasional Licence. We can then consider the implications before agreeing the Let, given that any concerns that might arise would be officially noted with respect to the premises, not just the individual Occasional Licence holder.
 - g) Risk Assessments and PVG Registration - Risk assessments are being finalised for the three events over the festive period.
Jean is now also on our list of PVG-registered Activity Group Leaders, as well as Mel and Kerry Ann.

- h) IT and media - Promotion of our various December events is keeping our Facebook page busy. Banners and chalk boards are also being put up when and where appropriate.
- i) Fundraising - There is still kindling available and a further tote bag sale was arranged.
- j) Hall events - We have four events in planning for December: Children's Christmas Party on 12th; Christmas Fayre and Table-top Sale 13th; Family Ceilidh on 20th; Hogmanay Dance on 31st. Various details were clarified. Following a stock take, the purchases necessary were reviewed at the close of the meeting.
Fee will discuss with Ffyona of HTSI the possibility of liaising to have an August Bank Holiday 'festival' of activities, incorporating the Badminton tournament, Flotilla and West Fest, and then report back.
- k) Community engagement / use of Hall -
New bookings are signing up to the revised Conditions of Let. The forms will be re-issued to all existing regular groups from January.
Bualnaluib School is now using the Hall on most Friday mornings.
Zumba looks to be a possible new group activity from January.
- l) Procurement - Joyce will work through setting up a new contract for our fire security checks with Logic Alarms in mid-January 2026, and then inform our current providers that their services are no longer required.
Pauline will convene a meeting in February to review our insurance requirements and then request quotations from (probably) three companies, including Allied Westminster who sponsored the Village Halls Awards.

The **next Committee meeting** will be on Tuesday, 13 January 2026.

There being no other business, the formal meeting ended at 20.00 hrs.